

Report of City Solicitor

Report to Corporate Governance and Audit Committee

Date: 22nd March 2019

Subject: Annual Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1 Purpose of this report

- 1.1 The Purpose of this report is seek the approval of Members to the Committee's Annual Report to Full Council.

2 Background information

- 2.1 Members will recall that at the meeting of the committee in January 2019 a review was undertaken of the Committee's working arrangements against best practice published by the Chartered Institute of Public Finance and Accountancy. This identified that Audit Committees should produce an annual public report to demonstrate how the committee has discharged its responsibilities.
- 2.2 Members resolved to ask the Head of Governance and Scrutiny Support to prepare an Annual Report on the committee's behalf and for this to be presented at Full Council.

3 Main issues

- 3.1 Members are requested to consider the draft annual report reflecting the work of the committee in the 2018/19 Municipal year attached at Appendix 1 and determine whether any additional commentary is required.
- 3.2 Members are also asked to note that given committee and ordinary full Council meeting cycles the Annual report will be received as a late item to the March 2019 full Council meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This report consults Members views on the content of the annual report of the committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity or cohesion and integration issues arising from this report.

4.3 Council Policies and best council plan

4.3.1 The annual report demonstrates a balanced consideration of reports and assurances during the year that has enabled the committee to reach evidence based opinions on the council's governance arrangements.

4.4 Resources and Value for Money

4.4.1 It is in the best interests of the Council to have sound control arrangements in place to ensure effective use of resources, these should be regularly reviewed and monitored as such the work programme directly contributes to this.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is not an executive function and is not subject to call in.

4.6 Risk Management

4.6.1 By way of this annual report the Committee is able to demonstrate assured that effective controls are in place for the management of risk at the Council.

4.6.2 The work programme that has been adopted and is reported on in this report has been based on a risk based approach to the significant governance arrangements of the Council.

5 Conclusions

5.1 This is the first Annual Report of the Committee for a number of years and is for consideration by Full Council.

6 Recommendations

6.1 Members are requested to consider and approve the draft Annual Report at Appendix 1 and refer the report for full Council for consideration.